

VILLAGE OF CONVOY

BUILDING PERMIT APPLICATION

P.O. Box 310 Convoy, Ohio 45832 (419) 749-2266

LOCATION: _____ LOT# _____ ZONING _____

OWNER: _____ PHONE _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

The undersigned owner of real estate property within the Village of Convoy, Ohio, Van Wert County, acknowledges that they have acquainted themselves with the Zoning Regulations of the Village of Convoy, Ohio, and states that the improvements which will be made to the real property specified in this application will not change the use of the real property in such a way that there will result a violation or violations of said Zoning Regulations.

DATE		SIGNATURE OF OWNER	
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SIGNATURE OF OWNER IS REQUIRED FOR ANY PERMIT

TYPE OF IMPROVEMENT:

ROOF SIDING WINDOWS GUTTERS DECK SIDEWALK DRIVEWAY FENCE SIGN SHED OTHER

NEW BUILDING OR ADDITION:

Building Width _____ Building Length _____ Building Height _____

Number of Stories _____ Basement _____ Foundation _____ Square feet _____

PROJECT DISCRPTION: _____

ESTIMATED COST OF CONSTRUCTION \$ _____

SITE PLANES MUST BE INCLUDED FOR ANY: BUILDING, ADDITION, OUT BUILDING, POOL, FENCE, DECK, SIDEWALK, SIGN, OR DRIVEWAY

WORK BEING DONE BY OWNER

YES	NO
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IF "NO" IS CIRCLED THEN CONTRACTOR INFORMATION IS REQUIRED

GENERAL CONTRACTOR

NAME _____ REGISTRATION NUMBER _____

ADDRESS _____ STATE _____ ZIP _____

PHONE _____

ALL CONTRACTORS MUST REGISTOR WITH VILLAGE ZONING COMMISSION

LIST ALL SUB CONTRACTORS (NAME ADDRESS AND PHONE NUMBER)

1. _____
2. _____
3. _____
4. _____

The undersigned hereby applies for the permits listed above. The undersigned states that they are well informed on and that all work covered by said permits will conform to the current building codes, laws and other ordinances and regulations of the Village of Convoy, Ohio, and the owner or contractor requesting these permits shall be responsible for the performance of any employees and sub contractors who may be used on the job.

Permit fees based on dollar amount of project:
Up to \$1000 Permit Required, no fee
\$1,001 to 50,000 \$10.00
\$50,001 to 150,000 \$20.00
\$150,001 to 300,000 \$30.00
\$300,001 up \$50.00

ANY CONSTRUCTION DONE WITHOUT A PERMIT IS SUBJECT TO PENALTIES AND FINES UP TO \$100.00 PER DAY PLUS COSTS AND EXPENSES INVOLVED IN EACH CASE. SECTION XIV, P. VILLAGE ZONING REGULATIONS.

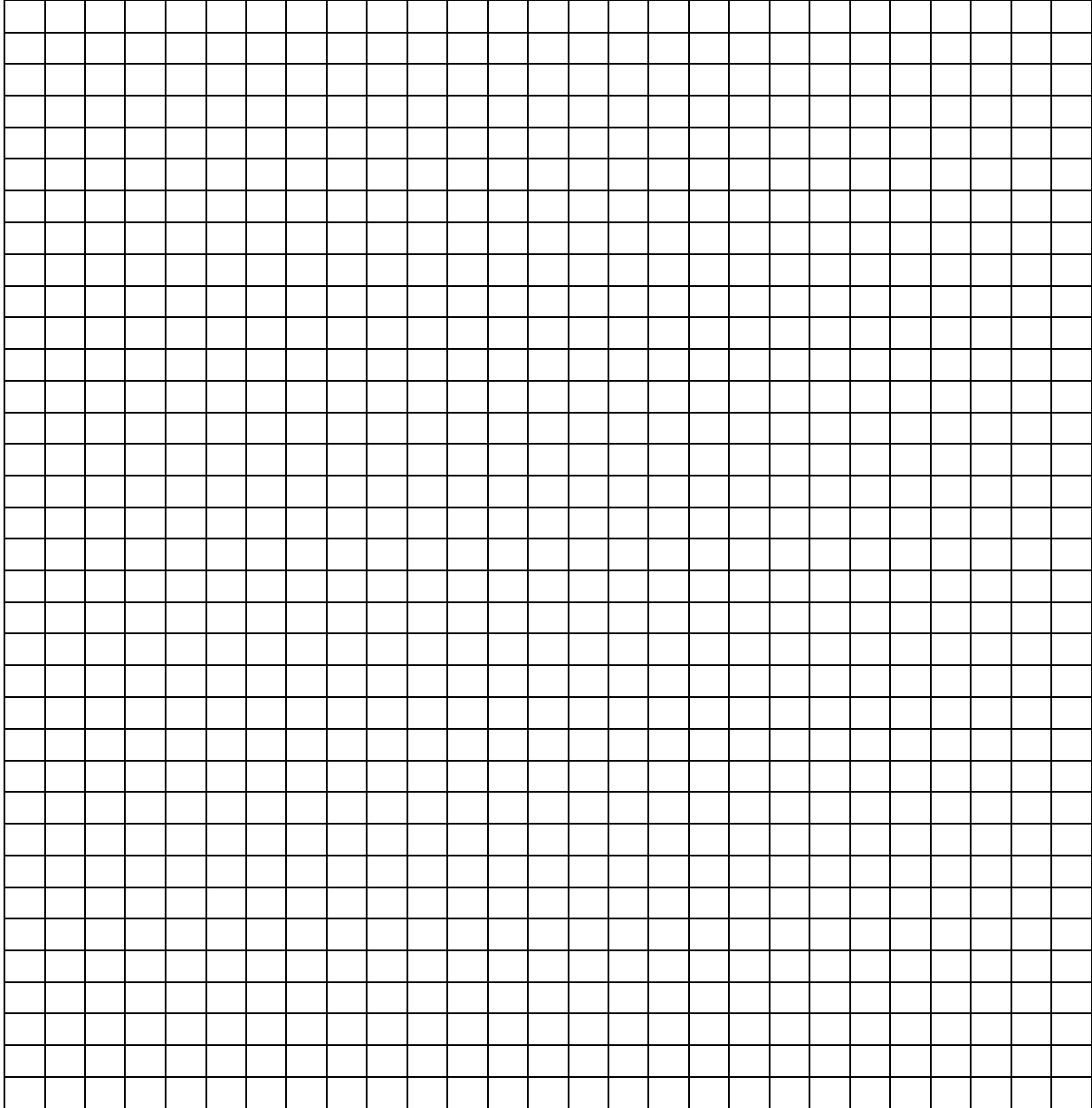
DATE ____/____/2009

SIGNATURE _____

THIS APPLICATION IS NOT A BUILDING PERMIT AND DOES NOT ALLOW ANY WORK TO START. A BUILDING PERMIT MUST BE ISSUED BEFORE ANY CONSTRUCTION CAN BE STARTED.

rev. 07/09

SITE PLAN



Front Property Line

IMPORTANT INFORMATION

1. Dimensions must be shown for all new and existing buildings
2. All lot lines must be shown. Dimensions from lot lines to all structures, both old and new, must be indicated.
3. Site inspection by the Village of Convoy must be made to check layout prior to any digging.
4. Property pins must be clearly visible when site inspection is made.
5. The property owner is responsible for any digging.

SITE INSPECTION IS REQUIRED PRIOR TO ANY DIGGING. CALL AT LEAST 24 HOURS IN ADVANCE TO SCHEDULE YOUR SITE INSPECTION.

For the property owner's protection you should also call the Ohio Utilities Protection Service, 1-800-362-2764. You may call up to 10 days before, but not less than 48 hours before you dig.

Property owner may be responsible for any damage to any underground utilities.